

Date Lessee

Property Address

Current Lease Expiry

Tenant Contact Details

Name

Address

Email

Contact Number

What type of (rental assistance) do you require?

What impact is COVID-19 having on your business and how are these presenting in your supply / sales distribution chains?

What do you consider the severity of the impact on your business taking into account operational disruption and financial impact?

What operational actions are you planning or have taken for your business sustainability?

If you are eligible for a rent reduction/deferral as per the Code of Conduct will you be seeking an Extension of Lease to coincide the Lease expiry with the expiry of the payback period (24 months)?

Yes No

Please provide the following documents.

Proof of eligibility for Job Keeper payment

Proof that annual turnover less that \$50,000,000

Please also provide the following with your application if you are requesting more than 15% rent free & 15% deferral (minimum 30% rental assistance as per the Code of Conduct).

Financial profit & loss statements on a month by month basis for the last 2 years certified by your accountant

Legal Fees:

Please note any agreement following this application will need to be documented as a Deed of Lease by the Lessors nominated Solicitor.

Confidentiality and Privacy:

This proposal will treated confidentially by the lessor's real estate agent, lessor and their advisers.

By providing this information and documentation, the Business acknowledge and authorise that this material may be passed on to third parties, including, but not limited to, the lessor and their/its legal and financial advisers, their banks, their mortgagee(s), their insurers and Government and State Government agencies.

Acknowledgments:

By submitting this proposal, the Business also acknowledges that any decision in relation to the rent arrangement lies solely with the lessor and not with the lessor's real estate agent or property manager.

Any agreement between the lessor and the lessee would remain in place for the agreed time or until such time as the financial circumstances of the Business change or subjected to any legislation relevant to the COVID-19 epidemic.

Any negotiations and subsequent enacting temporary arrangements by the lessor is conditional upon the information provided by the Business being true and correct.

If the financial circumstances of the Business change, the Lessee will immediately report this to MLV Real Estate and a new proposal must be submitted for consideration.

Signature of Applicant 1

Signature of Applicant 2